

Corsair Model Aircraft Club
Constitution and By-Laws
As Amended September, 2006

Article I – Name

The name of this club shall be the **Corsair Model Aircraft Club** (CMAC).

Article II - Purpose

To promote and encourage all phases of model aircraft building and flying and also to promote fellowship and goodwill between members of the Corsair Model Aircraft Club, their families, friends and members of the communities in which the members live.

Article III - Officers

Section 1. The officers shall be President, Vice-President, Secretary and Treasurer.

Section 2. The officers of the club constitute the Executive Board.

Section 3. There shall be an appointed office of A. M. A. representative.

Section 4. There shall be three elected offices of Trustee.

Article IV - Elections

Section 1. At the general meeting in September a Nominating Committee of three members shall be selected by the club to select candidates for the coming year. The election shall take place at the general meeting in November and the officers shall take office at the December general meeting following the election and shall serve a term of one year. There shall be an Officers meeting in the interim to assure a smooth transition of offices.

Section 2. In order to be eligible to hold the position of a club officer, a candidate must have been a member in good standing in the club for a period of one year.

Section 3. All officers shall be elected annually. A single slate of candidates shall be submitted by the Nominating Committee. If no further nominations from the floor the Chair shall declare the nomination closed and upon consent of the club the nominating ballot shall become the elective ballot and a secret vote taken to decide the new elected officers.

Section 4. The term of office of Trustee shall be three years on a rotating basis with one Trustee being elected each year at the general election. In reference to a vacated office - Article V sections 1A and 2 apply. A Trustee filling a vacancy shall serve the remainder of the existing term.

Section 5. In the event of a tie vote there will an immediate run-off election between the affected nominees. A majority vote constitutes an election.

- Section 6. Members voting will present themselves in person on Election Day.
- Section 7. A member of the Nominating Committee shall not be a candidate for any office unless their resignation is accepted by the executive committee prior to election.

Article V - Vacancies of Officers

- Section 1A. Vacancies caused by death, removal, resignation, or otherwise shall be filled by the Executive Board until the next general meeting when the election by secret ballot to fill the vacancy shall be held immediately.
- Section 1B. In the event of the vacancy of the office of the President, the Vice-President shall be elevated to the office of President and a new Vice-President shall be elected as specified by Section 1.
- Section 2. An Officer absent without just cause for two general meetings shall be considered as having vacated office and action to replace him is handled in accordance with Article V Section 1A above. Just cause will be as considered by the remaining Executive Board.

Article VI - Auditing

- Section 1. The President shall select an Auditing Committee to audit the books of the Treasurer at least once a year or at any other time they may deem advisable and report the findings to the President in writing.
- Section 2. All records required to be kept by the Constitution and By-laws are open to the membership.

Article VII - Membership

- Section 1. Membership in the Academy of Model Aeronautics is required to fly at all club fields.
- Section 2. A prospective member shall be a guest at one general meeting before requesting membership into the club, or by being recommended for membership by the Executive Board due to the individual's extraordinary circumstances.
- Section 3. The Prospective member shall be voted into the club upon a ninety percent affirmative vote of the members present and payment of proper dues as set up under the club dues structure.
- Section 4. New member's dues paid after September first will be counted for the remainder of the current year and the whole next year.
- Section 5. Any unacceptable behavior by an individual member or members, as defined by the Executive Board, becomes the responsibility of the Executive Board. Any individual may be expelled from membership in the Club by a two-thirds majority vote of the Executive Board if, in the

Executive Boards determination, such individual willfully commits any act or omission which is a violation of any of the terms of the Bylaws, or the Rules of the AMA, or which is detrimental to the Club, the AMA or to model aviation.

Any member who is expelled from membership may be reinstated to membership only by two-thirds majority vote of the Executive Board.

The Executive Board shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omission, which do not justify expulsion from membership.

Article VIII - Funds

- Section 1. The funds of the club shall be created by a membership fee, and such dues, fines, otherwise as may be determined by the By-Laws of the club.
- Section 2. The Treasurer shall be bonded upon taking office in accordance with Article IV. The club will use the club funds to cover any expenses related to the bonding of the Treasurer.

Article IX - Meetings

- Section 1. There shall be a general meeting the first Thursday of each month or as called by the President.
- Section 2. Ten percent of the membership shall constitute a quorum at any general meeting. A majority of the Executive Board shall constitute a quorum at the Executive Board.
- Section 3. There shall be a quorum to conduct official club business.

Article X - Amendments

- Section 1. Propositions to repeal, alter, add to or amend any of the articles of this Constitution and By-Laws must be made in writing and submitted at any general meeting.
- Section 2. All proposition to repeal, alter, add to or amend any of the articles of this constitution and By-Laws must be signed by the maker and two other club members in good standing.
- Section 3. The Constitution and the By-Laws may be amended by a two-thirds vote of the members present.
- Section 4. Changes to the Constitution and By-laws will be made in the form of amendments.

Article XI - Duties of Officers

- Section 1. It shall be the duty of the President to preside at all meetings of the club, to enforce the Constitution and By-Laws, convene special meetings, and appoint all committees unless otherwise ordered. The President shall countersign all vouchers, checks and other issued by the Treasurer as authorized by the club.
- Section 2. It shall be the duty of the Vice-President in the absence of the President to perform the duties of the President. The Vice-President shall also be the club field manager.
- Section 3. It shall be the duty of the Secretary to keep an accurate account with minutes of all club meetings. The Secretary shall at the end of the term in office, turn club property in their possession over to the successor.
- Section 4. It shall be the duty of the Treasurer to collect all dues, fees, and fines and otherwise, to pay all bills allowed by the club for payment. The Treasurer shall keep a true and accurate account of all monies received and expended. The Treasurer shall furnish a written monthly financial report to the Executive Board. The Treasurer shall at the end of the term in office turn club records and property in their possession over to the successor.
- Section 5. It shall be the duty of the Nominating committee to nominate members to club office, to assure that only eligible club members vote, and to count and verify the balloting.
- Section 6. It shall be the duty of the Trustees to monitor and advise the Executive Board in overseeing the general activities of the club.

Article XII - Duties of the Members

- Section 1. It is the duty of the members to conduct themselves in an orderly fashion, in no way degrade the club, and to abide by the rules set down by this club. The maximum penalty for major infraction of the above can be suspension from the club.
- Section 2. There shall be a hearing with the executive board with a least five days notice to the alleged offender to decide what action shall be taken.

Article XIII - Dues Structure

- Section 1. Dues will be paid annually as set forth by the club and payable by the March general meeting for the coming year. New member's dues paid after September first will be counted for the remainder of the current year and the whole year after.
- Section 2. Members whose annual dues are not paid by the general meeting in March shall be considered delinquent and a \$17.00 penalty will be assessed.

- Section 3. An unpaid renewal member will be considered delinquent for a period of one year.
- Section 4. The club dues structure will be as follows:
- | | |
|----------------|---|
| <i>Regular</i> | Members who qualify for Open or Senior AMA membership. |
| <i>Junior</i> | Members who qualify for Junior AMA membership for the same membership year and do not qualify for a Family membership. The dues will be 50% of the regular dues and no initiation fee will be assessed. |
| <i>Family</i> | For purposes of membership, a family will consist of father and/or mother and any children who qualify for a Junior AMA membership. The dues for the entire family will be the same as a single Regular membership. Membership in the AMA is required by each family member to fly at all club fields |
- Section 5. There will be an initiation fee for new members as set forth by the club.
- Section 6. Prospective club members shall be sponsored by a member of the club in good standing.
- Section 7. Membership to the club may be closed upon recommendation of the Executive Board and a two-thirds vote of the members present. This proposal shall be submitted to the membership at any general club meeting one month before any action may be taken thereon.
- Section 8. Any proposal to increase or decrease club dues, initiation fees, fines, or otherwise shall be recommended by the Executive Board and shall be submitted to the membership in writing one month before any action may be taken thereon.
- Section 9. A majority vote is required for any proposal to increase or decrease dues, initiation fees, fines or otherwise.
- Section 10. No honorary memberships will be granted. All members and officers will pay dues as outlined in Article III - Section 4.
- Section 11. The Club may be dissolved with the approval of a two-thirds majority of the total membership present.
- Upon the dissolution of the Club, the Executive Board shall after paying or making provision for the payment of all of the liabilities of the Club, dispose of all the assets of Club exclusively for the purposes of the Club in such manner, to the AMA, or to such other organizations with purposes similar to the purposes of this Club, as the Board shall determine.

ARTICLE XIV - Standing Rules

- Section 1. All equipment belonging to the club shall not be loaned or rented out except by full approval of the Executive Board.
- Section 2. A memento shall be given to past President for their services to the club, to be decided by the membership.
- Section 3. Any notice appearing in any newsletter, bulletin, paper, or otherwise issued by the Executive Board of this club shall be official notice to the membership.
- Section 4. The executive Board shall have a fund as set forth by the club to use for emergency expenditures. Any monies used from this fund shall be reported at the next general club meeting. Restoring this fund to the original allocation shall be by motion and approval by majority vote of the membership present at the general meeting. An emergency expenditure will be as determined by the majority of the Executive Board.

ARTICLE XV - Rules of Order

- Section 1. The order of business shall be as follows:
- a) Opening call to order by the President
 - b) Roll call of the officers
 - c) Report of membership and initiation of candidates to membership.
 - d) Reading of the minutes of the last meeting
 - e) Report of the Treasurer
 - f) Report of the Executive Board
 - g) Report of standing committees.
 - h) Communications and bills
 - i) Unfinished business
 - j) Nominations and installation of officers
 - k) New business
 - l) Adjournment
- Section 2. The rules of order shall be observed and adhered to by all members in any meeting of this club.
- Rule 1. In the absence of the President, the Vice-President shall perform the Presidents duties. In the absence of the President and the Vice-President, the Secretary shall call the meeting to order and the members present shall select from those present a temporary Chairman.

- Rule 2. On motion, the regular order of business may be suspended by a two third vote of the members present at any time to dispose of anything urgent.
- Rule 3. All motions and resignation if requested by the Chair must be submitted in writing.
- Rule 4. Any conversation by whispering or otherwise, which is calculated to disturb a member while speaking, or under the transaction of business, shall be deemed a violation of order.
- Rule 5. Sectarian discussion shall not be permitted in the meeting under any circumstances.
- Rule 6. A motion to be entered by the presiding officer must be seconded and the mover as well as the seconding member must be recognized by the Chair.
- Rule 7. Any member having a motion can withdraw it with consent of their second, but a motion once debated cannot be withdrawn except by majority vote.
- Rule 8. A motion to amend an amendment shall be in order, but no motion to amend an amendment to an amendment will be permitted.
- Rule 9. A motion shall not be subject to debate until it has been stated from the Chair.
- Rule 10. When a member wished to speak, the member shall respectfully address the Chair and if recognized by the Chair the member shall be entitled to proceed.
- Rule 11. If two or more members wish to speak at the same time the chair shall decide which is entitled to the floor.
- Rule 12. No member shall interrupt another while speaking except to a point of order and the interrupter shall definitely state the point of order and the Chair shall decide the same without debate.
- Rule 13. Each member when speaking shall confine themselves to the question under debate and avoid all personal, profane or sarcastic language.
- Rule 14. If a member while speaking is called to order, the member shall take their seat until the point of order is decided. When and if declared in order, they may proceed.
- Rule 15. No member shall speak more than once on the same subject until all members desiring the floor have spoken. Debate may be limited as to time by two-thirds vote of the members present.

- Rule 16. Any motion made and seconded at any general club meeting deemed of major importance by the Chair may be referred to Committee for further study and shall not be voted on until the following general club meeting.

ARTICLE XVI - Grievance Procedure (Flight and Ground Safety Rules)

Section 1. Purpose - The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Committee for its consideration by means of a Grievance Form to be filled out and turned into the Safety Committee Chairman. At least one witness is required to sign the Grievance Form.

Section 2. Safety Committee - The Safety Committee shall use its judgment in carrying out action on the following:

- 1) A grievance form will be filled out and turned into the Safety Committee Chairman. At least one witness is required.
- 2) *First Violation:*
 - a. Viewpoint of both complainants and accused will be considered.
 - b. Complainant's name will be disclosed.
 - c. The Safety Committee will give a verbal reprimand to the accused, and this will be recorded in the Committee files.
- 3) *Second Violation:*
 - a. Complainant's name will be disclosed.
 - b. The accused has the right to a written rebuttal, to be reviewed by the Committee.
 - c. If the Committee so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter.
- 4) *Third Violation:*
 - a. Committee will notify the accused in writing and the club members via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting.

- b. Said expulsion will last for a one year minimum or longer if deemed necessary by the Executive Board.
- c. A member may be expelled from the Club only upon a two-third-majority vote of the membership present at the meeting.
- d. Voting will be by secret ballot at a regular monthly meeting.
- e. The expelled member may reapply for membership after the expiration of the expulsion time period.
- f. The three actions will not be enforced unless they are accumulated within a two-year period of time.
- g. Any member receiving a Grievance, who directs retaliation action against the person filing said Grievance, will be subject to immediate expulsion from the club. This is to include threats, intimidation, physical harm, intention equipment damage, or any other action deemed to be retaliatory by the Executive Board.